



## BOLTS BOOSTER CLUB GRANT APPLICATION FORM



The Bolts Booster Club, Inc, is a 501(c)(3) charitable non-profit organization.

**Mission:** The Bolts Booster Club, Inc, also known as "the Boosters," is composed of parents and other community members who have an interest in improving and assisting Thunder Basin High School sports and activities. The Booster's primary purpose is fundraising to support *All Basin Nation* activities and promoting school spirit, sportsmanship and education through participation in activities.

**Grant Criteria:** All recognized Thunder Basin High School activities are eligible to apply for a Bolts Booster Club grant. Prior to consideration by the Boosters, this grant application form must be completed and submitted to the Bolts Booster Club Board. The purpose of the grant is to provide supplemental financial support for student extracurricular and/or co-curricular activities. Grants will *generally* not be approved for items that the district currently underwrites e.g., uniforms, school day equipment or curriculum.

**Grant Application Process:** Each grant period, the Bolts Booster Club will designate an amount of grant funding available. This amount is subject to the discretion of the Bolts Booster Club Board. If at the filing deadline, grant requests exceed fund availability, the board reserves the right to approve, deny, or allocate partial funds to grant applicants based on need expressed, time-lines, and hardship. Grants that are denied or receive partial funding may apply for reconsideration during the next grant cycle. Applications can be found online at the booster club website (add address later) or via email request to [boltsboosterclub@gmail.com](mailto:boltsboosterclub@gmail.com). Applications can be submitted via email or to Bolts Booster Club PO BOX 3771 Gillette, WY 82717.

**Grant Application Deadlines:**

Grant Applications are due on the following dates: June 1, September 1, December 1, March 1

**Response Timeline:**

Grant applicants will be considered at the next Bolts Booster Club meeting, following the grant application deadline, occurring the first Tuesday of each month. Grant funding decisions will be announced at the meeting and applicants notified via email within three days of the booster club meeting.

**Approved Grant Funds Disbursement:** Approved grant funds will be distributed within 30 days of approval. Distribution will be a check made to the activity programs school account or to a designated vendor/organization on the application.

**Culture of Gratitude:** Approved grant recipients will be provided select Bolts Booster Club sponsor contact information in order to express thanks and gratitude for their financial support of Basin Nation activities. The Booster Club encourages recipients to extend gratitude correspondence in a timely manner after receiving a Bolts Booster Club grant.

**BOLTS BOOSTER CLUB**

**GRANT APPLICATION FORM**

DATE: \_\_\_\_\_

**Applicant Information:**

Thunder Basin High School Activity: \_\_\_\_\_

Primary Contact: \_\_\_\_\_ Title \_\_\_\_\_

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Secondary Contact: \_\_\_\_\_ Title \_\_\_\_\_

Phone: \_\_\_\_\_ Email \_\_\_\_\_

**Grant Request:**

***Please check appropriate response:***

\_\_\_ First Time Request

\_\_\_ Resubmission of Partial Request

\_\_\_ Annual Request

\_\_\_ Resubmission of Denied Request

**Amount Requested:** \_\_\_\_\_

**What percentage of your request does this amount cover?** \_\_\_\_\_

**List other funding sources for this TBHS activity (eg. fundraisers, donations, school budget)**

**Are you willing to receive partial funding if necessary?** \_\_\_ YES \_\_\_ NO

Please Explain:

**Summary of Request:** Write a brief overview of the request. How will this grant be used to support TBHS students? *May attach description if needed.*

**What specific items/resources/equipment/materials/etc. are being requested? Itemize if applicable.**

**How many students will be impacted by this grant?**

**Additional Information about your request:** *Please attach information on requested items including pictures, product information, bids or anything else you think we might find helpful in considering your grant application.*

**Certification (required):**

Activity Sponsor/Head Coach: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application Prepared by: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BOLTS BOOSTER CLUB  
GRANT APPLICATION**

**Approval/Denial/Partial Form to be completed by Booster Club Board**

**Date Received by Booster Club:**

**Consideration Date:**

**Application Representative at Meeting:**

**Decision:**

Approved in Full

Denied

Partial Funding: Amount\$ \_\_\_\_\_

Pending/Request Additional Information

**Additional Information Requested for Pending and Deadline:**

**Reasoning for Partial Funding or Denial:**

**Distribution Details:**

- Amount Approved:
- Communication Sent to Applicant:
- Documentation Required prior to distribution:
- Distribution Date:
- Thank You Information Sent to Grant Recipient:

**Bolts Booster Club Signatures: (two board members and date)**